

Lincoln School

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www.lincolnroe56.org



Scott Pritchard, Principal

Laura Przybylo, Assistant Principal

July 20, 2021

Dear Parents/Guardians:

Registration for the upcoming school year will take place on **August 10th and 11th**. Registration will be done completely online this year. In order to register, the student and at least one of the parents/guardians must be present. Students may not register themselves. Parents/guardians may not register a student without the student being present at the time of registration. A valid email address must be provided to Lincoln School in order for a student to be registered. If you do not have an email address, please contact the office and we can give you guidance on how to obtain one.

- Registration is required for all students; a student cannot begin school without being registered.
- Registration hours are from 9:00 a.m. to 4:00 p.m. on August 10th and 11th. Once the registration information is completely filled out, you will receive an email with a link to schedule the registration. **Appointments are on a "first come, first serve" basis.**
- The first day of school is August 17th.
- If your child is not registered by the 11th, he/she may not be able to start school on August 17th. You will need to call and make an appointment to register on a different date to ensure that he/she can start on August 17th. Please be advised that it takes **at least 3 days** to set up transportation.
- There is a school fee. The fee for one semester of attendance is \$30 and the fee for both semesters is \$50. Payment will be due on the first day of attendance. Payment should be made in cash and a receipt will be sent home with the student that day.
- All students must have at least one emergency contact other than the parent/guardian. Please make sure to have the names and all phone numbers with you during registration.
- To start the registration process, please use this link: <https://bit.ly/3ecWU8K> If you have any questions, please contact the main office at 815-774-8900.

Please call if you have any questions.

Sincerely,

Scott J. Pritchard